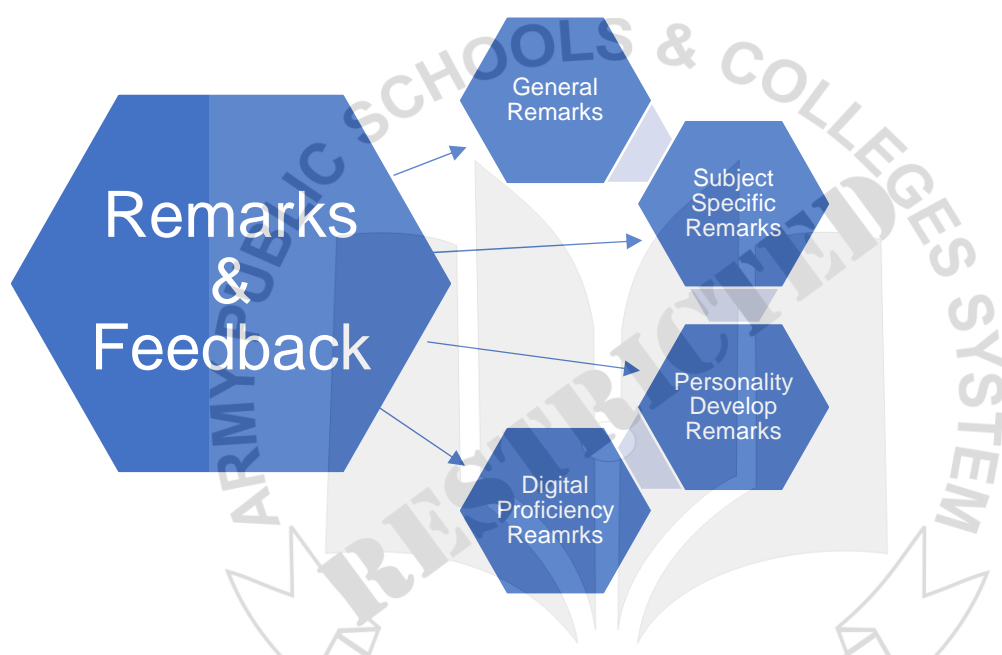


## General Guidelines For Teacher's General Remarks Writing

Reports are an indicator of the students' achievements. They also reflect on the teachers' abilities and the School System. Reports are not meant to assess students' performance on a particular exam day or a recent time, but cover either two months (Check Point), half the academic year (First Term) or the whole academic year (Second Term). Therefore, it is imperative that the teachers make notes of the students' performance all the year round and prepare the report based on that data.

In APSACS, four types of remarks are given in the Progress Reports.



Ser	Type of Remarks	Details
1.	<b>Teacher's General Remarks</b>	These remarks are given <ul style="list-style-type: none"><li>· by the Class Teacher</li><li>· on each C.P result</li><li>· to reflect general persona &amp; academic performance of students.</li></ul>
2.	<b>Subject Specific Remarks</b>	These remarks are awarded: <ul style="list-style-type: none"><li>· by the subject teachers</li><li>· at the end of each term</li><li>· about a student's specific performance in each subject</li><li>· suggests areas for further improvement</li></ul>

3.	<p style="text-align: center;"><b>Personality Development Remarks</b> (Refer to Anx IV-A)</p>	<p>These remarks are given:</p> <ul style="list-style-type: none"> <li>· at the end of each term.</li> <li>· after the identification of 21<sup>st</sup> Century Skills that sparks in a child in her /his early developmental stages.</li> <li>· continue to evolve throughout the life and are being required for success in the global world.</li> <li>· To be observed &amp; reported by all concerned teachers.</li> </ul>
4.	<p style="text-align: center;"><b>Digital Proficiency Remarks</b> (Refer to Anx IV.B)</p>	<p>These remarks are given:</p> <ul style="list-style-type: none"> <li>· at the end of each term.</li> <li>· by the computer teacher after discussion with other subject teachers</li> <li>· on students' efforts for using information technology in the classroom</li> <li>· for doing/ submitting online assignments, quizzes</li> <li>· on her/ his proficiency at various computing skills.</li> </ul>

