

Department of Curriculum Planning & Development

e-Facilitation Session FAQs

Islamiyat & Tarjumat ul Quran

- Q. Are the exercises in the Resource Pack for Tarjumat ul Quran Cl. VI -VIII, to be completed?
- A. Resource Pack was made due to nonavailability of TBs. It is to be discontinued now that the TBs are available. Follow the uploaded SOWs and TBs mentioned.
- Q. Cl VI - X Islamiyat Resource Packs & SOWs are being shared. These Resource Packs are in Worksheet form. Do Teacher's follow SOW or Resource Pack? Are worksheets to be photocopied & provided to students?
- A. At the start of the Session TBs were not available. Therefore, Resource Pack Worksheets with similar concepts as the TB were shared. Now the books are available & the SOWs are uploaded. Discontinue with Resource Pack and follow SOWs. The school can write the questions on the Board for students to complete in their Notebooks or give Worksheets.
- Q. In Tarjumat ul Quran, will Nazra Hifz questions given in the TB be part of the Exam?
- A. Hifz of Surahs will be done in Check Points, orally. Details have been shared with schools, pl. refer to A&E Policy.
- Q. The Surahs included in Tarjumat ul Quran are very difficult and the number is too much.
- A. 1. National Policy
2. For Tarjumat ul Quran 22 Surahs are prescribed by the National Curriculum Council.
2x periods are allocated for this. Only short questions & objective type questions will be given in the Exams. Translation is to be taught as per SLOs, it will not be included in the Exams.
- Q. Class VI onwards Tarjumat ul Quran content is too much it is difficult to complete it.
- A. The content is prescribed by National Curriculum Council. No deviation from the National Policy is allowed. Schools / teachers are expected to be abreast with NEP & SNC 2020
- Q. What is the is the % division of Tajweed/ Tarjumat ul Quran & Islamiyat for Cl 1 - 8?
- A. Islamiyat is 60% and Tarjumat ul Quran is 40%.
- Q. Are separate Notebooks to be used for Islamiyat and Tarjumat ul Quran?
- A. Use separator in Islamiyat Notebooks for 1st Term. For 2nd Term separate Notebooks to be used.
- Q. Is Tarjumat ul Quran to be taught for SSC Classes?
- A. Islamiyat and Tarjumat ul Quran were given period allocation as 3 + 2. As per FBISE Instructions for Session 2022-2023, Islamiyat old course will be followed. APSACS Sectt. has

instructed RDs to discontinue with Tarjumat ul Quran. For Session 2022-2023 period allocation for Islamiyat is 3. The excess 2x periods may be given to any subject as per class needs.

Q. For Islamiyat, are both objective and subjective Qs. to be done?

A. Yes, both are to be done.

English:

Q. How should the library period be used? What is the role of English Teacher in the Library?

A. The library period should primarily be used for reading & research for projects. English Teacher should accompany the students and help them in choosing suitable reading material.

Q. How can we get CDs for English?

A. CDs for English Cl. I - V were sent to RDs in Oct 2020. Ask the School Principal to request the respective RD.

Q. How to manage reading for Class I- III? Can Library period be used?

A. Reading is to be done in English & Urdu lessons respectively. Refer to Syllabus Implementation Guide for Teachers.

Q. In Class I - III only 2 topics for creative writing are given in SOW.

A. They are given as *samples*. As these are *non-exam classes*, teachers can plan and add some more topics of their own choice.

Science, Geography & Social Studies:

Q. For Science Cl. VI - VIII only 2x chapters have been uploaded.

A. Complete SOWs for Cl VI – VIII have been uploaded. Kindly check the uploaded documents on AIS with the latest dates.

Q. Geography TBs are not available therefore APSACS Sectt. should upload the e-book.

A. Geography TB Cl. VIII is now available in the bookshops. First 3 chapters are already uploaded on AIS. Entire book cannot be uploaded due to *copyright issues*.

Q. Which Notebooks are to be used for Geography and Science: Interleaf or lined copies?

A. Interleaf Notebooks are prescribed for: Science Cl VI & for Geography Cl VI & VII. Single lined Notebooks are prescribed for Science Cl VII & VIII and for Geography Cl VIII as diagram work can be done on lined pages too.

Q. Worksheets for Social Studies & Science are too many.

A. Worksheets are *optional*. They may be given for revision/ tests/ online assignments etc.

Computer Science:

Q. Class IV TB for Computer Science is not available.

A. The TB will be available soon. Till then 3 Chapters have been uploaded on AIS.

Q. Computer Science Class Vi – VIII have very few questions for written work.

- A. Most of the work is practical/ activity based. Teachers can make their own question bank consisting of objective questions.
- Q. Computer Online assignments are not assigned in SOW.
- A. For the 1st Term the teacher may develop online assignments of her own as per class needs. From the 2nd Term they will be given in Computer Science SOW.

Urdu:

- Q. For Urdu Reader in Pre 1. number of periods have not been increased for Big Books. From where can we get Big Books for Pre. 1?
- A. Big Book for Pre 1 Reader is to be covered during the regular periods. Asian Traders is the Publisher, schools to contact RD. Order more than 1 title in case of large student strength.
- Q. SSC & HSSC students are finding the number & explanation of Urdu poetry difficult. Literature portion of the TB to be reduced.
- A. FBlSE, decisions can't be altered, it has to be taught in the Syllabus Breakup. Explanation has been given to enhance student understanding of poetry and paragraphs.
- Q. Is NBF or Ilmi Kitab to be used Urdu for SSC II. NBF Urdu TB is now available in the market.
- A. Students have to buy the prescribed TB given in the APSACS Booklist. Teachers may refer to NBF TB and it may be kept in the library/ Section Heads office as Reference material.

Waqfiat e Aama:

- Q. Waqfiat e Aama is in Urdu and the language used is very difficult. Can we switch to English?
- A. As per SNC policy it is mandatory to teach Waqfiat e Aama in Urdu. English terminology has been added to for facilitation. SOW includes English translation for difficult words & bilingual teaching is allowed for explanation.
- Q. Ikhlaiyat TB is not available
- A. It is available all over Pakistan. Check local book sellers.

History:

- Q. For History Class VIII, 4x periods per week have been allocated in the SOWs but the period allocation states 3x periods. The work assigned is too much work for 3 periods.
- A. The period allocation for History is 3x periods per week & is manageable.

Teachers Guides:

- Q. Some Teachers' Guides are not uploaded. Teachers Guides for English, Class I - V are unavailable.
- A. Teacher's Guides are uploaded on APSACS website. Teacher Guides for English will be uploaded as soon as we received.
- Q. Teachers Guide for Early Years are not uploaded.
- A. Teachers Guides for Early Years are uploaded on APSACS official website, pl. check.

Online Assignments:

- Q. How should Online assignments be submitted where internet is not available?
- A. Students can send Assignments to the teacher via WhatsApp, email or as hardcopy. The teacher can then upload Assignments on AIS.
- Q. If students submit late Online assignments, will they be reflected in final result?
- A. For Cl. VI - VIII end of term assignments will be reflected. Subject specialists' remarks must include the number of assignments submitted by each student.
- Q. Students do not know how to upload Online Assignments on AIS.
- A. The complete instructions for uploading Online Assignments have been given with SOWs for Teachers to guide the students. APSACS IT department conducted a special session for this. school AIS Coordinator can make video instructions for students/ parents to facilitate them.
- Q. Online Assignments need to be reduced.
- A. Online work must continue so as to keep students in the habit /practice in case of any future situations such as Covid 19 or any other emergency in which schools have to close down. The minimum requirement for Online Assignments is: Core subjects 3 and Non-Core subjects 2 maybe followed.
- Q. Internet access is limited for some students, are hard copies of Online Assignments be acceptable?

e-Registers:

- A. Teachers can accept hard copies and mark i/ reflect on AIS for recording keeping.
- Q. Can both hard & soft copies of Registers be maintained?
- A. Preference is given to e-Registers (audio tutorial uploaded on AIS) but hard copies are also acceptable. No need to maintain have both. Schools may maintain some registers in soft & some in hard form.
- Q. Last year's Registers are with Schools can they used?
- A. Yes, they may be utilized. However, these must be checked against e-Registers uploaded on AIS to add or delete any page accordingly.

Non-Muslim Students:

- Q. For Non-Muslim Students, can teachers make their own syllabus or give the students additional work for English & Maths?
- A. For Non-Muslim students there two options are given. Option 1: School develops own syllabus, check points and exam paper based on SLOs uploaded by SNC. Option 2: Students are given additional work for English, Math & Urdu. The students may sit in the library or in a free classroom but under teacher supervision. For Option 1, enter marks in the Islamiyat / Ethics column of the Report Card. For Option 2 enter a dash (--).

AFL:

.Q. How is AFL to be recorded? How many days are to be allocated for it?

A. For every lesson, AFL planning is to be done to make it effective. AFL is an ongoing routine procedure to assess students learning. Teachers can use different strategies. Some have been suggested in the SOWs. No recording, allocation of marks or checking is to be done. If it is given as a test then checking will be carried out but it will not be recorded anywhere. No specific day has to be allocated for it.

Q. In the SOW AFL questions are given, are all of them to be done?

A. They are samples, teachers may select or use their own as well.

Miscellaneous:

Q. Are Notebooks to be maintained in college classes?

A. It is not mandatory to have Notebooks however in HSSC, students must take notes on Registers for reference.

Q. What is the alternative to Weblinks not opening?

A. Some links are time specific and may have expired. Teachers may choose & select weblinks related to the concepts. Links are given in the SOWs only as samples.

Q. Can the Teacher's Lesson Planning format for Middle School be used for Senior School too?

A. No, the format for Senior School to be followed.

Q. Tracking sheets for Early Years is filled Online, is Hard Copy to be maintained too?

A. Only soft copy is to be filled as the Report Cards are generated online as per APSACS A&E Policy.

Q. Is Zero Period to be continued in Pre School?

A. In Pre School, Zero Period is only allocated during Check Point week.

Q. How do we teach Reference Books for SSC & HSSC?

A. Students will buy 1x recommended TB as per APSACS Booklist. Reference books can be kept in the Library/ Section Heads office for Teacher's use. Teachers must focus on concepts rather than book-based teaching, as per the requirement of FBISE (SLO based teaching/ learning).

Q. Where can Teachers get last year's Syllabus Breakups from?

A. Every School is directed to maintain a copy of all APSACS documents for 2x Academic Sessions. If some documents are missing from a school, they must make a request RD.

Q. How do Teachers get CI VI – VIII video tracks?

A. AVLs for all subjects have been uploaded on AIS.

Q. In College do teachers use Lesson Planner or not?

A. Lesson Planner is not for HSSC staff. Subject Coordination Register is to be filled.